

MINUTES OF THE EXECUTIVE COMMITTEE MEETING
HELD ON 16TH MAY, 2016 AT THE KAILASH BUILDING, K G MARG,
NEW DELHI AT 3 PM

The Executive Committee was attended by the followings:

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| 1. Dr Jauhari Lal | President |
| 2. Shri A K Hazarika | Vice President |
| 3. Shri K C Gupta | General Secretary |
| 4. Shri Ranjit Singh | Joint Secretary |
| 5. Shri Shiv Dayal | Treasurer |
| 6. Shri R K Mehta | Member |
| 7. Shri V K Mehra | Member |
| 8. Smt. Meena Kapoor | Member |

The following could not attend:

1. Shri B L Ghasolia
2. Shri K N Khan
3. Shri R C Gourh
4. Shri D K Kotwal
5. Shri Jaswant Singh
6. Shri H S Chauhan
7. Smt. Neelima Bhasin

Discussions were held and following decisions were taken:

1. Theme of the next ONGC Day-
Shri A K Hazarika, Vice President, proposed that considering the present scenario of low oil prices, we may consider a suitable theme for our Souvenir, to be released on ONGC Day. After detailed discussions, it was decided that we may keep the theme as :-
" Challenges and Opportunities in Volatile Oil Price Regime "
2. Date of next ONGC Day:- It was discussed that we used to keep the date near the ONGC foundation date i.e. 14th August every year. As the C&MD and all Directors



have to go to Dehradun for ONGC Day celebration on 14th August'16, It was discussed that we may keep our ONGC Day celebration on 7th August ,2016 which is Sunday and will be suitable for car parking etc. also. It was decided that the President will write a letter to C&MD-ONGC for confirmation of his availability and convenience.

3. Editorial Board for Souvenir:- It was decided that an Editorial Board may be appointed so as to release a quality and good Souvenir on ONGC Day. Members appreciated the great contribution made by Shri K N Khan as Chief Editor of the Association's Souvenir for a long time. However, his present health condition prohibits him to exert much in this responsibilities. Still, his association with the Editorial Board is very much needed for his guidance and suggestions in publishing the Annual Souvenir of the Association in future as well. After detailed discussions, it was decided to keep Shri K N Khan as Chief Mentor of the Editorial Board. It is therefore proposed to elect Shri Kanchan Kumar, Ex- ED (Finance) as Chief Editor and Shri B S Talwar, Ex- ED- Chief Material Management as member of the Editorial Board. Both Shri Kanchan Kumar and Shri B S Talwar were fully associated with Shri K N Khan in publication of the previous souvenir. With this new responsibility, both will be considered as member of Executive Committee. They will replace Shri D K Kotwal and Mrs Neelima Bhasin as both are not able to contribute due to their other priorities. After discussions, an Editorial Board has been constituted as following:
S/Shri K N Khan, Chief Mentor, Kanchan Kumar, Chief Editor and B S Talwar as Member. The Board will work under the supervision and guidance of Shri A K Hazarika, Vice President.
4. Printing of Souvenir:- It has been on the card for same time that we may get a good and experienced printer so as to get a quality and attractive Souvenir. It was suggested that we may talk to Shri Anand Kumar, Ex-IOCL and Incharge of Petrotech, as their souvenir is liked by all and explore other possibilities.
5. Articles for the Souvenir:- After discussions, it was decided that Dr Jauhari Lal, President, will send request letters for articles, to the relevant persons, in mid of June,2016.
6. Accounts for the year ending 31.3.2016:- Shri Shiv Dayal , Treasurer, informed that he is preparing the final accounts and will contact the Auditors within next few days. The Secretary will also talk to the Auditors.
7. Website Management:- It was discussed that the work of Website was assigned to Shri S K Bakshi and he has engaged one party for the work. Treasurer informed that the payment has also been made to him. President informed that the period of



engaged party is expiring and he intends to engage other party for the purpose. It was discussed that it may be ensured that the Association may not be involved in paying two payments to two parties for the similar work.

Shri Hazarika, Vice President, suggested that we may take Shri S K Bakshi as Executive Member in the Committee and assign the work of Website management to him for better updation and continuity. It was decided to give this responsibility to Mr S K Bakshi who will be designated as Head of Website . All actions of website will be done through him. Shri S K Bakshi is appointed as Executive Member in the Committee, in place of Shri R C Gourh, with immediate effect and he will manage the Website work. He will continue to apprise and take guidance from time to time from President in this regard.

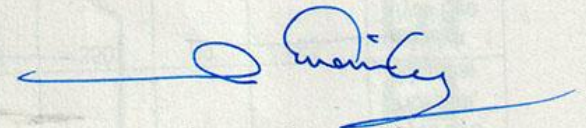
8. Replacement of Vice President :- It was discussed that Shri B L Ghasolia, Vice President, has moved to Jaipur from Delhi and is not possible for him to attend the EC meetings etc.. He has requested that he may be replaced with some other suitable member. After detailed discussions, it was suggested and decided by the President and Vice President that we may appoint Shri Ashok Varma, Ex- Director (Onshore)-ONGC, as Vice President in place of Shri B L Ghasolia. Shri A K Hazarika, Vice President, confirmed that he has talked to him and taken his consent for the purpose. The Committee expressed its thanks to Shri B L Ghasolia for his all support and good work for the Association. The Association will certainly miss him and wished to remain in touch with him.
9. It was mentioned by Shri Ranjit Singh that the ONGC's Retired Officers cell is working without a proper Head and the members are facing difficulties. The President talked over phone to DGM Mrs Majiri Nigam on this who assured to do the needful soon.
10. Policy framework for Tours of Association:- It was discussed that the Association has conducted three very successful tours , starting from Nainital Tour, for its members. It was discussed that as a matter of policy, the Association may conducting two tours in a financial year within India for the members. It was also decided that maximum 30% of the total expenses on such tour may be borne by the Association. It is also suggested that for these two trips , only Association's members and family be included i.e. no outside members will be considered for these trips. It was decided that if no. of tours , in a financial year, becomes more than two, it will be entirely at the cost of the participants and the Association will not recognize and contribute for it.
11. CSR project through Association:- Shri A K Hazarika, Vice President, suggested that whether association can approach ONGC to do some CSR projects through our Association. He also suggested Tree Plantation in schools in NCR Delhi may be a good idea. The idea was appreciated by members . However, is was necessary to do some more spade work. Shri Shiv Dayal Treasurer volunteered to take initiative in this regard

by way of approaching schools. Once we identify schools and prepare a Project indicating the details of financial implication, we may approach ONGC. Members were also requested to think of some other projects also.

12. President will send a welcome letter to new Members of Executives Committee and also to Editorial Board and Head of Website.

There being no other matter, the meeting ended with a vote of thanks to the Chair.

APPROVED



(Dr. Jauhari Lal)

President

(K C Gupta)
General Secretary